

EXECUTIVE MANAGEMENT COMMITTEE (EXCO) MEETING SERIES 02/2025

DATE	:	28TH FEBRUARY 2025 (FRIDAY)
TIME	:	2.30 PM
VENUE	:	MEETING ROOM L8 MENARA BAC

PRESENT:

1	Prof. Ts. Dr. Salwani binti Mohd Daud	Vice Chancellor (Chairman)
2	Mr Thillai Raj Ramanathan	BACE Chief Technology Officer
3	Ms Noor Azizah binti Atdenan	Registrar (Secretary)
4	Dr. Nor Azlinah binti Md Lazam	Head of Deans, and Head, Academic Excellence & Global Education Centre
5	Mdm Raidah Yazid	Head, Research Management Centre (RMC)
6	Assoc Prof Mohamad Kamal Mohamad Rathi	Head, Centre for Financial Technology and Islamic Finance
7	Dr Lina Tio	Head, International Collaborations (INCOL)
8	Mr Thinesh Kumar	Sales
9	Nur Nabila Amira Abdul Hamid	Sales
10	Mr Devakumar A/L Robert William	Senior Executive
11	Mr Zainur Rashid Abd Rahman	Assistant Registrar, Centre of Student Experience/SEGT

MINUTES OF EXECUTIVE MANAGEMENT COMMITTEE (EXCO) MEETING SERIES 02/2025

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Minute	Items	Action by
1.0	WELCOME REMARKS BY CHAIRMAN The Chairman welcomed and thanked all EXCO member to the 2nd EXCO Meeting 2025.	For Information
2.0	CONFIRMATION OF MINUTES OF EXCO MEETING SERIES 01/2025 HELD ON 10th January 2025 The Minutes were confirmed with no further amendment.	For Information
3.0 3.1	MATTERS ARISING There is no matter arising being discussed.	
4.0	REPORT FROM SALES UNIT	
4.1	Target numbers of students' recruitment 2025: RESTRICTED - (INTERNAL INFORMATION ONLY)	For Information
4.2	FEB 2025 Numbers as of 28/02/2025 RESTRICTED - (INTERNAL INFORMATION ONLY)	Sales Team
4.3	MAY 2025 Numbers as of 28/02/2025 RESTRICTED - (INTERNAL INFORMATION ONLY)	
4.4	SEPT 2025 Numbers as of 28/02/2025 RESTRICTED - (INTERNAL INFORMATION ONLY)	
4.5	RESTRICTED - (INTERNAL INFORMATION ONLY)	

Minute	Items	Action by
5	REPORT FROM INTERNATIONAL COLLABORATIONS UNIT (INCOL)	
5.1	PT Education Inspirator Indonesia – potential learning centre for MBA and PhD programmes, given their experience in managing postgraduate programmes for PORTMAN College. RESTRICTED - (INTERNAL INFORMATION ONLY)	INCOL
5.2	IBS AL IKHLAS Integrated Bilingual School - RESTRICTED - (INTERNAL INFORMATION ONLY)	For Information
5.3	Xsolla Curine Academy - Meeting was held on 18th February 2025 discussed on collaboration in game development, industrial connection and student internship placement.	For Information
5.4	Eduglobe -recruitment agent for Sri Lanka, meeting was held on 17 February 2025.	For Information
5.5	There would be a meeting with 19 agents from China with BAC Education group on Thursday 27th February 2025.	For Information
6.0	REPORT FROM CENTRES OF EXCELLENCE	
6.1	ACADEMIC EXCELLENCE & GLOBAL EDUCATION CENTRE (AEGEC)	
6.1.1	No update.	
6.2	RESEARCH MANAGEMENT CENTRE (RMC)	
6.2.1	PPRM grant submitted.	Information
6.2.2	Workshop, HRDF claimable – target to be organised after Raya. OBE Training will also be conducted after Raya.	RMC
6.3	CENTRE OF ARTIFICIAL INTELLIGENCE, ROBOTICS AND AUTOMATION (CAIRA)	
6.3.1	No update	
6.4	CENTRE FOR FINANCIAL TECHNOLOGY AND ISLAMIC FINANCE (CFIF)	
6.4.1	The Certified Training in Islamic Financial Technology, co-organised by Masraef-UNIMY scheduled in May 2025.	For Information
6.4.2	Proposed Fintech Talk by digital Bank in June and November 2025.	For Information
7.0	REPORT FROM THE REGISTRAR OFFICE (RO)	
7.1	ADMISSION AND STUDENTS' REGISTRATION UNIT	

Minute	Items	Action by
7.1.1	Active students' population as of 28 February 2025: RESTRICTED - (INTERNAL INFORMATION ONLY)	For Information
7.1.2	Total Active Students - PML as of 28 February 2025: RESTRICTED - (INTERNAL INFORMATION ONLY)	For Information
7.2	CENTRE FOR STUDENT EXPERIENCE (CSE) & STUDENT ENGAGEMENT & GRADUATE TRANSITION (SEGT)	For Information
7.2.1	Internship Status as of 28 February 2025: RESTRICTED - (INTERNAL INFORMATION ONLY)	For Information
7.2.2	The Dean should follow up with students on internship placement.	For Information
7.2.3	Students are being assisted; list of industries and potential employers were shared. They we also consulted on how to write the Resume and Covering letters. Student Representative Council (SRC) - The Industry@Education programme will start in May semester. List of potential speakers have been shared with the SRC. SRC has started to reach out to get preferred dates and topics from speakers.	For Information
8.0	OTHER MATTES	
8.1	In discussion with Univ of Bristol and Univ of West England on articulation, for final year UNIMY students, target BCS, BSE. Commission of 10%.	Academic Depart

The Meeting adjourned with word of thanks from the Chairman.

Prepared by: Secretary (Registrar)	Approved by: Chairman (Vice Chancellor)
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