

EXECUTIVE MANAGEMENT COMMITTEE (EXCO) MEETING SERIES 01/2025

DATE	:	10TH JANUARY 2024 (FRIDAY)
TIME	:	2.30 PM
VENUE	:	MEETING ROOM L8 MENARA BAC

PRESENT:

1	Prof. Ts. Dr. Salwani binti Mohd Daud	Vice Chancellor (Chairman)
2	Mr Thillai Raj Ramanathan	BACE Chief Technology Officer
3	Ms Noor Azizah binti Atdenan	Registrar (Secretary)
4	Dr. Nor Azlinah binti Md Lazam	Head of Deans, and Head, Academic Excellence & Global Education Centre
5	Ts Dr Syahril Anuar Idris	Head, Centre for Artificial Intelligence, Robotics and Automation (CAIRA)
6	Mdm Raidah Yazid	Head, Research Management Centre (RMC)
7	Assoc Prof Mohamad Kamal Mohamad Rathi	Head, Centre for Financial Technology and Islamic Finance
8	Dr Lina Tio	Head, International Collaborations (INCOL)
9	Mr Thinesh Kumar	Sales
10	Nur Nabila Amira Abdul Hamid	Sales
11	Mr Devakumar A/L Robert William	Senior Executive
12	Mr Zainur Rashid Abd Rahman	Assistant Registrar, Centre of Student Experience/SEGT

MINUTES OF EXECUTIVE MANAGEMENT COMMITTEE (EXCO) MEETING SERIES 01/2025

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Minute	Items	Action by
1.0	WELCOME REMARKS BY CHAIRMAN The Chairman welcomed and thanked all EXCO member to the 1st EXCO Meeting 2025.	For Information
2.0	CONFIRMATION OF MINUTES OF EXCO MEETING SERIES 10/2024 HELD ON 18th December 2024 The Minutes were confirmed with no further amendment.	For Information
3.0 3.1	MATTERS ARISING There is no matter arising being discussed.	
4.0	REPORT FROM SALES UNIT	
4.1	Target numbers of students' recruitment 2025: RESTRICTED - (INTERNAL INFORMATION ONLY)	For Information
4.2	Target to recruit students form UEC and IGCSE (O-Level) for February intake.	For Information
4.3	RESTRICTED - (INTERNAL INFORMATION ONLY)	For Information
4.4	RESTRICTED - (INTERNAL INFORMATION ONLY)	For Information
5	REPORT FROM INTERNATIONAL COLLABORATIONS UNIT (INCOL)	
5.1	European City Campus (ECC), Sri Lanka – the MOA have been sent to ECC on 8 November 2024 and the signing was expected to be on 7th February 2025 in Sri Lanka.	For Information
5.2	MIBA, Myanmar – Due diligence visit scheduled in May 2025.	For Information

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5.3	Heilongjiang Vocational College of Energy, China – Joint degree for Computer Science and Engineering, and Mobility programme. The planning is completing two (2) years of Bachelor and one (1) year of Master, target 20 students to start the programme in 2025.	For Information
5.4	Smart Irtekaz – UAE - short courses programmes. Now preparing for an MOU.	
5.5	Universitas Pembangunan Panca Budi MEDAN – Meeting with the team 31 January 2025. RESTRICTED - (INTERNAL INFORMATION ONLY)	For Information
6.0	REPORT FROM CENTRES OF EXCELLENCE	
6.1	ACADEMIC EXCELLENCE & GLOBAL EDUCATION CENTRE (AEGEC)	
6.1.1	No update.	
6.2	RESEARCH MANAGEMENT CENTRE (RMC)	
6.2.1	RMC System in UMS 1. Monitoring FRGS grant and GRA attendance 2. Updating financials as requested by finance	IT/ RMC
6.2.2	FRGS CLINIC SERIES 1: Will be conducted in February.	For Information
6.2.3	FRGS GRANT APPLICATION: PI – AP Kamal, Ir Anas and Syahmi Due Date: 28 February 2025	For Information
6.2.4	Geran Indonesia-Malaysia : Grand Challenge Kerjasama Badan Riset dan Inovasi Nasional (BRIN) dan Malaysian Industry -Government Group for High Technology (MIGHT) Collaboration: UNIMY-UNISBAR (Focus Area: Pharmacological and biomedical applications) UNIMY-UNIMUS (Focus Area: 3D imaging technology)	For Information
6.3	CENTRE OF ARTIFICIAL INTELLIGENCE, ROBOTICS AND AUTOMATION (CAIRA)	
6.3.1	Proposed Ingenuity Camp, an outdoor event organized by the UNIMY Ingenieurs Club, aimed to give engineering students a unique opportunity to enhance their creativity, collaboration, and leadership skills in a fun and relaxed environment. The event will include hands-on team challenges,	For Information

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	and recreational activities, creating a balanced experience of learning and personal development. The EXCO has approved the programme and some funding could be acquired. <table><tr><td>Details of The Event:</td><td>Date: 25/01/2025 – 26/01/2025 Time: 11:15 am (arrived at Skytrex Sg Congkak) Location: SKYTREX Sungai Congkak</td></tr><tr><td>Main Activities:</td><td>1. CreateXplore 2. Inventra Camp 3. MindForge Experience 4. Closing Circuit</td></tr></table>	Details of The Event:	Date: 25/01/2025 – 26/01/2025 Time: 11:15 am (arrived at Skytrex Sg Congkak) Location: SKYTREX Sungai Congkak	Main Activities:	1. CreateXplore 2. Inventra Camp 3. MindForge Experience 4. Closing Circuit																																																									
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6.4	CENTRE FOR FINANCIAL TECHNOLOGY AND ISLAMIC FINANCE (CFIF) The Certified Training in Islamic Financial Technology, co-organised by Masraef-UNIMY scheduled in February 2025.	For Information																																																												
7.0	REPORT FROM THE REGISTRAR OFFICE (RO)																																																													
7.1	ADMISSION AND STUDENTS’ REGISTRATION UNIT																																																													
7.1.1	Active students’ population: RESTRICTED - (INTERNAL INFORMATION ONLY)	For Information																																																												
7.1.2		For Information																																																												
7.2	CENTRE FOR STUDENT EXPERIENCE (CSE) & STUDENT ENGAGEMENT & GRADUATE TRANSITION (SEGT)																																																													
7.2.1	The Industry@Education programme will start in February semester. List of potential speakers have been shared with the SRC. SRC has started to reach out to get preferred dates and topics from speakers.	For Information																																																												
7.2.2	Student Representative calendar of activities for 2025 for reference: <table><tr><th>Events</th><th>Semester</th><th>Month</th><th>Date</th><th>Time</th><th>Note</th></tr><tr><td>IG Live Session / CNY</td><td>Feb 2025</td><td>February</td><td>TBA</td><td>TBA</td><td>After We Release The New SRC Organization Chart 2025 PIC : Etahar CSE : Mr Zainur</td></tr><tr><td>Ramadhan @ Distribution (BuburLambuk)</td><td>Feb 2025</td><td>March</td><td>TBA</td><td>TBA</td><td>During Sem Break PIC : Ruzhdj CSE : Mr Zainur</td></tr><tr><td>CSR Project</td><td>Feb 2025</td><td>April</td><td>TBA</td><td>TBA</td><td>After SPM, During Sem Break PIC : Laven CSE : Mr. Zainur</td></tr><tr><td>Cultural Event</td><td>May 2025</td><td>May</td><td>TBA</td><td>TBD</td><td>After Raya 8, Week 2 PIC : TBD CSE : Mr Zainur</td></tr><tr><td>Trailblazing 8.0</td><td>May 2025</td><td>June</td><td></td><td>TBD</td><td>Week 5 PIC : Tsai Feng CSE : Mr Zainur</td></tr><tr><td>UNIMY Gala Night 2024</td><td>May 2025</td><td>June</td><td>TBD</td><td>TBD</td><td>Week 7, Before Mid-Sem Break PIC : TBD CSE : Mr Zainur</td></tr><tr><td>UNIMYlympic</td><td>May 2025</td><td>3July</td><td>TBD</td><td>TBD</td><td>PIC : TBD CSE : TBD</td></tr><tr><td>1-Day Trip</td><td>May 2025</td><td>August</td><td>TBD</td><td>TBD</td><td>PIC : TBD CSE : TBD</td></tr><tr><td>Entrepreneurship Day</td><td>TBD</td><td>October</td><td>TBD</td><td>TBD</td><td>PIC : TBD CSE : TBD</td></tr></table>	Events	Semester	Month	Date	Time	Note	IG Live Session / CNY	Feb 2025	February	TBA	TBA	After We Release The New SRC Organization Chart 2025 PIC : Etahar CSE : Mr Zainur	Ramadhan @ Distribution (BuburLambuk)	Feb 2025	March	TBA	TBA	During Sem Break PIC : Ruzhdj CSE : Mr Zainur	CSR Project	Feb 2025	April	TBA	TBA	After SPM, During Sem Break PIC : Laven CSE : Mr. Zainur	Cultural Event	May 2025	May	TBA	TBD	After Raya 8, Week 2 PIC : TBD CSE : Mr Zainur	Trailblazing 8.0	May 2025	June		TBD	Week 5 PIC : Tsai Feng CSE : Mr Zainur	UNIMY Gala Night 2024	May 2025	June	TBD	TBD	Week 7, Before Mid-Sem Break PIC : TBD CSE : Mr Zainur	UNIMYlympic	May 2025	3July	TBD	TBD	PIC : TBD CSE : TBD	1-Day Trip	May 2025	August	TBD	TBD	PIC : TBD CSE : TBD	Entrepreneurship Day	TBD	October	TBD	TBD	PIC : TBD CSE : TBD	For Information
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8.0	OTHER MATTES	
8.1	Proposed AI Training for lecturers and staff – 5 February 2025	Academic Depart
8.2	Updates in the website – to update latest FA programmes DOP and MIC. - Proposed inclusion of Research Management and Innovation, Students' Activities , Internationlization, Academic (all Schools and Centres) and Alumni	Registrar/ CNCC

The Meeting adjourned with word of thanks from the Chairman.

Prepared by: Secretary (Registrar)	Approved by: Chairman (Vice Chancellor)
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